

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
2010 – 2011**



**Bob Edwards Quality Award Program**

The Bob Edwards Quality Award Program is dedicated to the memory of a great Scouter and friend.

Bob was a former youth and adult member and the first Regional Field Executive for Shining Waters Council

Bob's passion in Scouting was to ensure quality programs for the young people in our movement. Therefore it only seems fitting that the Quality Award Program be named in his memory.

The Bob Edwards Quality Award Program for the 2010-2011 year is intended to compliment other award programs such as the National Quality Award Program and applies to the Scouting year commencing Sept 2010 and runs until April 30<sup>th</sup> 2011. This program is a tool to assist Scouters in enhancing the program they deliver to the youth of our communities. It can help identify and focus on a number of elements that for one reason or another may be missing from your program. The program offers recognition for those groups/sections currently meeting the criteria, while outlining areas that all groups could most likely improve upon.

To qualify for the 2010-2011 Bob Edwards Quality Award Program, the **completed COMMITMENT FORM**, (attached) **must be received post marked no later than December 17<sup>th</sup> 2010**

Your Group will track your performance against the criteria and sign the attached COMPLETION FORM, returning it with the **CRITERIA PAGES** along with all other required paperwork, post marked no later than **April 30<sup>th</sup> 2011. NO EXCEPTIONS**

To  
**Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
AATN: Philip Tsang**

SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
PACK 2010 – 2011

COMPLETION CERTIFICATE

The \_\_\_\_\_ Pack of \_\_\_\_\_ Group  
(PLEASE PRINT) (PLEASE PRINT)

hereby certifies that we have met ALL the requirements to achieve the  
Bob Edwards Quality Award

Part of a quality process is to adhere to clear goals and timetables, therefore  
the COMPLETION CERTIFICATE...CRITERIA PAGES...ALL REQUIRED PAPERWORK  
MUST be received by

Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
ATTN: Philip Tsang

Post dated no later than April 30<sup>th</sup> 2011

\_\_\_\_\_  
Section Leader (Please Print)

\_\_\_\_\_  
(Group Commissioner Signature)

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
PACK 2010-2011**

**SECTION COMMITMENT FORM**

During the 2010-2011 Scouting year,

the \_\_\_\_\_ Pack/Group

**PLEASE PRINT**

will complete the Bob Edwards Award Program

to be eligible for the Bob Edwards Quality Award...this commitment form  
**MUST be received by**

**Philip Tsang**

**Post dated no later than December 17<sup>th</sup> 2010**

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**SECTION SCOUTER (PLEASE PRINT)**

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**SIGNATURE OF SECTION SCOUTER**

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**DATE**

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**SIGNATURE OF GROUP COMMISSIONER**

**Return to  
Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
ATTN: Philip Tsang**

SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
Pack 2010-2011

Scouts Canada is committed to quality programs therefore, to be eligible to achieve the Bob Edwards Quality Award; Packs must complete **ALL** requirements in each of the 12 Areas...

**1...PROGRAM PLANNING... PLEASE ATTACH COPIES OF YOUR LONG...MEDIUM...SHORT RANGE PLANS AS WELL AS A COPY OF A WEEKLY PROGRAM**

\_\_\_ The Leadership Team must have a short-range plan (one month)

\_\_\_ The Leadership Team must have a medium-range plan (three months)

\_\_\_ The Leadership Team will have a long-range plan (one year)...this plan will reflect the program goals as outlined in BP&P

\_\_\_ The Leadership Team will supply a copy of weekly program...this program will show how appropriate safety measures have been incorporated.

**2...OUTDOORS...Opportunities have been provided for Cubs to participate in outdoor activities as often as possible throughout the year...all activities follow Policies and Accepted Practices as outlined by Camping/Outdoor Activities...Section 10000 BP&P**

\_\_\_ The Pack will hold one regular meeting per month outdoors. **GIVE DATES AND ACTIVITIES**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_ The pack will hold one week-end outing every two months. **GIVE DATES AND ACTIVITIES**

_____	_____
_____	_____
_____	_____

The Pack will spend a total for four nights at camp during the year. **GIVE DATES AND CAMP**

_____	_____
_____	_____

**3...SPIRITUAL EMPHASIS...Spiritual emphasis is regularly incorporated throughout the program...examples may include but are not limited to...**

\_\_\_ Opening and closing Ceremonies...use of Promise...Law...Motto...Scouts Own...Scouters' Five.

\_\_\_ Religion in Life or Spirituality Award Programs

**4...BADGE...STAR...AWARD PRPGRAM**

\_\_\_The program provides Cubs with regular opportunities to engage in and complete requirements of the Cub Badge, star And award system. **GIVE EXAMPLES...MAY REFER TO PROGRAM PLANS**

\_\_\_The Pack Program incorporates 2 stars per year. **GIVE EXAMPLES...MAY REFER TO PROGRAM PLANS**

**5...ENVIRONMENTAL AWARENESS...Opportunities are provided for Cubs to participate in activities which increase their understanding and awareness of their role in preserving the environment...all activities are conducted in a manner that reflects appropriate environmental awareness and "leave no trace" principles.**

\_\_\_The Pack will do at least one project/activity annually. **PROVIDE SHORT WRITE UP ON PROJECT/ACTIVITY**

_____
_____
_____
_____

**6...YOUTH INPUT**

\_\_\_Cubs are regularly consulted and participate in program planning and delivery.

\_\_\_Sixers and Seconds form essential parts of the leadership team.

\_\_\_A Sixers' Council is employed during each medium and long term planning session at minimum and more

frequently if required. **GIVE DATES OF SIXERS' COUNCIL MEETINGS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ Youth are actively engaged in the creation of their section's Code of Conduct. **ATTACH A COPY OF YOUR SECTION CODE OF CONDUCT**

**7...FAMILY / PARENT INVOLVEMENT...Opportunities are provided for family/parent involvement with adherence to National Screening Guidelines for Parental Involvement**

\_\_\_\_ The Pack should involve their families in a minimum of three events annually.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ Regular communication must occur to inform parents of program plans through contacts such as meetings, phone calls, emails...calendars...newsletters...etc. **ATTACH A COPY OF YOUR NEWSLETTER**

**8...MEMBERSHIP/RETENTION/GROWTH**

\_\_\_\_ No youth who is willing to subscribe to the Promise...Law...Motto is denied membership...Scouts Canada does not want any waiting lists or youth turned away due to financial constraints.

\_\_\_\_ Contact Leader or designate personally invites Cubs back at the beginning of each year. **PROVIDE EXAMPLES OF HOW YOUR GROUP DOES THIS**

\_\_\_\_ Those not returning at any time of the year are contacted by the Group commissioner or Service Scouter to determine the reason why.

\_\_\_\_ One activity per year focuses on increasing membership. **GIVE EXAMPLE**

\_\_\_\_\_  
\_\_\_\_\_

**9...LINKING...Unless distance/isolation prohibits...opportunities are provided for Cubs to interact with Beavers and Scouts...with the minimum being**

\_\_\_\_ one regular meeting and one other activity with a Beaver Colony annually...**GIVE EXAMPLES**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ One regular meeting and one other activity with a Scout Troop annually... **GIVE EXAMPLES**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ Kim is used as part of the leadership team

\_\_\_\_ A Cub is selected to serve as a Keeto with a Beaver Colony.

\_\_\_\_ Senior Cubs of advancement age have at least one other opportunity to interact with a Scout Troop

**10...COMMUNITY SERVICE...Opportunities are provided for Cubs to participate in community service projects/events.**

\_\_\_\_ The Pack will participate in a minimum of two community service projects / event each year. **GIVE DETAILS**

\_\_\_\_\_  
\_\_\_\_\_

**11...TRAINING/LEADERSHIP**

\_\_\_\_ All Leaders to achieve Wood Badge Part 1 during first year.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_ At least one Scouter to have a Pack Wood Badge Part II.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_ At least one member of the Leadership Team to hold a current, recognized first aid qualification and is present at meetings/events.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_The leadership team has the necessary attitude, skills, knowledge and/or training required to conduct programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity.

\_\_\_Youth members (activity leaders...Scouters-in-Training...Kim...Sixers Council...etc) are included as part of the leadership team.

\_\_\_Training is provided to assist Kim...Sixers...Seconds in fulfilling the position.

## **12...ADMINISTRATION**

\_\_\_Maintain current and accurate Pack records including attendance and Cubs' progress records.

\_\_\_Submit a plan and related budget to the Group Committee for a year's activities. **ATTACH A COPY**

\_\_\_Maintain appropriate financial records and submit proper financial records and submit proper financial statements to the Group Committee. **ATTACH A COPY OF YOUR FINANCIAL STATEMENT**

\_\_\_Provide an annual inventory to the Group Committee of all equipment and property controlled by the Pack.

\_\_\_Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings. **LIST NAMES AND DATES OF MEETINGS ATTENDED**