

**SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD PROGRAM
2010 – 2011**



Bob Edwards Quality Award Program

The Bob Edwards Quality Award Program is dedicated to the memory of a great Scouter and friend.

Bob was a former youth and adult member and the first Regional Field Executive for Shining Waters Council.

Bob's passion in Scouting was to ensure quality programs for the young people in our movement. Therefore it only seems fitting that the Quality Award Program be named in his memory.

The Bob Edwards Quality Award Program for the 2010-2011 year is intended to compliment other award programs such as the National Quality Award Program and applies to the Scouting year commencing Sept 2010 and runs until April 30th 2011. This program is a tool to assist Scouters in enhancing the program they deliver to the youth of our communities. It can help identify and focus on a number of elements that for one reason or another may be missing from your program. The program offers recognition for those groups/sections currently meeting the criteria, while outlining areas that all groups could most likely improve upon.

To qualify for the 2010-2011 Bob Edwards Quality Award Program, the **completed COMMITMENT FORM**, (attached) **must be received post marked no later than December 17th 2010**

Your Group will track your performance against the criteria and sign the attached **COMPLETION FORM**, returning it with the **CRITERIA PAGES** along with all other required paperwork, post marked no later than **April 30th 2011. NO EXCETPTIONS**

To
Bob Edwards Quality Award Program
c/o Scouts Canada
265 Yorkland BLVD...2nd Floor
Toronto, ON M2J 5C7
ATTN: Philip Tsang

SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD PROGRAM
COMPANY 2010-2011

COMPLETION CERTIFICATE

The _____ Company of _____ Group
(PLEASE PRINT) (PLEASE PRINT)

hereby certifies that we have met **ALL** the requirements to achieve the
Bob Edwards Quality Award

Part of a quality process is to adhere to clear goals and timetables, therefore
the **COMPLETION CERTIFICATE...CRITERIA PAGES...ALL REQUIRED PAPERWORK**
MUST be received by

Bob Edwards Quality Award Program
c/o Scouts Canada
265 Yorkland BLVD...2nd Floor
Toronto, ON M2J 5C7

ATTN: Philip Tsang

Post dated no later than April 30th 2011

Section Leader (Please Print)

(Group Commissioner Signature)

**SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD PROGRAM
COMPANY 2010-2011**

SECTION COMMITMENT FORM

During the 2010-2011 Scouting year,

the _____ Company/Group

PLEASE PRINT

will complete the Bob Edwards Award Program

to be eligible for the Bob Edwards Quality Award...this commitment form

MUST be received by

**Bob Edwards Quality Award Program
c/o Scouts Canada
265 Yorkland BLVD...2nd Floor
Toronto, ON M2J 5C7
ATTN: Philip Tsang**

Post dated no later than December 17th 2010

SECTION SCOUTER (PLEASE PRINT)

SIGNATURE OF SECTION SCOUTER

DATE

SIGNATURE OF GROUP COMMISSIONER

**Return to:
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BOB EDWARDS QUALITY AWARD PROGRAM
COMPANY 2010-2011**

Scouts Canada is committed to quality programs therefore, to be eligible to achieve the Bob Edwards Quality Award, Companies must complete **ALL** requirements in each of the 12 Areas...

1...PROGRAM PLANNING... PLEASE ATTACH COPIES OF YOUR LONG...MEDIUM...SHORT RANGE PLANS AS WELL AS A COPY OF A WEEKLY PROGRAM

___ The Leadership Team must have a short-range plan (one month)

___ The Leadership Team must have a medium-range plan (three months)

___ The Leadership Team will have a long-range plan (one year)...this plan will reflect the program goals as outlined in BP&P

___ The Leadership Team will supply a copy of weekly program...this program will show how appropriate safety measures have been incorporated.

2...OUTDOORS...Opportunities have been provided for Venturers to participate in outdoor activities as often as possible throughout the year...all activities follow Policies and Accepted Practices as outlined by Camping/Outdoor Activities...Section 10000 BP&P

___ The Company will hold one regular meeting per month outdoors. **GIVE DATES AND ACTIVITIES**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

___ The Company will hold one week-end outing every two months. **GIVE DATES AND ACTIVITIES**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

___ The Company will spend a total of six nights at camp during the year. **GIVE DATES AND CAMP**

_____	_____
_____	_____

3...YOUTH INPUT

___ Venturers actively plan and operate the Company program.

___ The interests...skills and abilities of all youth members are polled and considered.

___ The youth seek the Advisor's input.

___ Youth are actively engaged in the creation of their section's Code of Conduct. **ATTACH A COPY OF YOUR SECTION CODE OF CONDUCT**

4...COMMUNITY SERVICE...Opportunities are provided for Venturers to participate in community service projects/events.

___ The Company will participate in a minimum of three community service projects / events each year. **GIVE DETAILS**

_____	_____
_____	_____
_____	_____

5...ENVIRONMENTAL AWARENESS...Opportunities are provided for Venturers to participate in activities which increase their understanding and awareness of their role in preserving the environment...all activities are conducted in a manner that reflects appropriate environmental awareness and "leave no trace" principles.

___ The Venturers will do at least one project / activity annually. **PROVIDE A SHORT WRITE UP ON PROJECT / ACTIVITY**

_____	_____
_____	_____

6...SPIRITUAL EMPHASIS...Spiritual emphasis is regularly incorporated throughout the program...examples may include but are not limited to...

___ Opening and closing Ceremonies, use of Promise Law, Motto, Scouts Own...Scouters' Five.

___ Religion in Life or Spirituality Award Programs

7...FAMILY / PARENTAL INVOLVEMENT...*Opportunities are provided for family/parent involvement with adherence to National Screening Guidelines for Parental Involvement.*

___The Company will involve their families in a minimum of one event annually.

___Regular communication occurs to inform parents of program plans through contacts such as meetings, phone calls, emails, calendars, newsletters...etc. **ATTACH A COPY OF YOUR NEWSLETTER**

8...MEMBERSHIP/RETENTION/GROWTH

___No youth who is willing to subscribe to the Promise...Law...Motto is denied membership...Scouts Canada does not want any waiting lists or youth turned away due to financial constraints.

___The Company President or designate personally invites Venturers back at the beginning of each year. **PROVIDE EXAMPLES OF HOW YOUR GROUP DOES THIS**

___Those not returning at any time of the year are contacted by the Group Commissioner or Service Scouter to determine the reason why.

___One activity per year focuses on increasing membership. **GIVE EXAMPLE**

9...LINKING...*Unless distance/isolation prohibits...opportunities are provided for Venturers to interact with Scouts and Rovers...with the minimum being:*

___one regular meeting and one other activity with a Scout Troop annually...**GIVE EXAMPLES**

___One regular meeting and one other activity with a Rover Crew annually where possible... **GIVE EXAMPLES**

___Senior Venturers of advancement age have at least one other opportunity to interact with a Rover Crew

10...BADGE/AWARD PROGRAM

___The program provides individual Venturers with regular opportunities to engage in and complete requirements of the Venturer badge/award system...including the Queen's Venturer Award...the Amory Adventure Award and the Duke of Edinburgh Award.

11...TRAINING/LEADERSHIP

___ All Advisors to achieve Wood Badge Part 1 during first year.

Scouter:_____ Date:_____
Scouter:_____ Date:_____
Scouter:_____ Date:_____
Scouter:_____ Date:_____
Scouter:_____ Date:_____

___At least one Advisor to have a Company Wood Badge Part II.

Scouter:_____ Date:_____

___At least one member of the Leadership Team or the Venturer Company to hold a current, recognized first aid qualification and is present at meetings/events.

Scouter:_____ Date:_____

___The leadership team has the necessary attitude, skills, knowledge and/or training required to conduct programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity.

___Youth members (activity leaders...Scouters-in-Training... etc) are included as part of the leadership team.

12...ADMINISTRATION

___Maintain current and accurate Company records including attendance and Venturer progress records.

___ Submit a plan and related budget to the Group Committee for a year's activities. **ATTACH A COPY**

___ Maintain appropriate financial records and submit proper financial records and submit proper financial statements to the Group Committee. **ATTACH A COPY OF YOUR FINANCIAL STATEMENT**

___ Provide an annual inventory to the Group Committee of all equipment and property controlled by the Company.

___ Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings. **LIST NAMES AND DATES OF MEETINGS ATTENDED**